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To: Honorable Mayor and City Council
 From: Brian W. Silcott, City Administrator
 Cc: Department Directors & Staff
 Re: City Administrator Report for the January 17th Regular City Council Meeting
 Date: January 17, 2017

Below is a brief update on projects and future agenda items for the City.

Splash Pad Project: The Park Advisory Board will have an open house on Thursday, January 19th for the public to review the design concept that will be presented to the Governing Body on February 6th for final design approval and authorization to proceed with the solicitation of bids on the design.

Date	Action Item	Board Responsible
January 19, 2017	Open House Design Review	Park Advisory Board
January 20 th	Survey Complete*	---
February 6 th	Final Design Presentation	Governing Body
February 14 th	Pre-Bid Meeting	---
February 28 th	Bids Due 2pm	---
March 6 th	Bid Award	Governing Body
March 13 th – 17 th	Mobilize for Construction	---

Linear Park Pavilion Design: Assuming the survey is completed by January 20th the architects are on course to submit a February design review to the Governing Body. The current design schedule is provided below.

Date	Action Item	Board Responsible
January 19, 2017	Select 1 of 3 Design Options	Park Advisory Board
February 2 nd	Refine Design (if needed)	Park Advisory Board
February 6 th	Design Presentation	Governing Body
March 6 th	Design Development	Governing Body
April 7 th	Construction Documents	---
April 27 th	Bid Due 2pm	---
May 1 st	Bid Award	Governing Body

STAR Bond Project: An all-hands conference call is scheduled for tomorrow to review the closing schedule and establish a date to commence construction. Should the date for construction extended beyond the first week in February, the project's Master Developer Rick Worner will provide an update to the Governing Body in a regular or special meeting.

2016 Water Use Report: The City's water utility produced 191,642,000 gallons of water in 2016. 167,073,000 gallons was sold to commercial & residential customers. 7.35 million gallons was used for municipal operations. 17,215,000 gallons was unaccounted for with a water loss rate of 8% which is within the 7%-10% water loss rate for water utilities.

Burn Site: Due to the rain received this weekend, the burn site did not open on Saturday, January 14th and will remain closed until at least January 20th. City Foreman Gary Medley will reassess the conditions at that time. It is our hope that the site will be available for public use within the next week or two, if the weather cooperates.

Dementia Friendly Communities: Staff will present a draft letter of support of dementia friendly communities at the next City Council meeting.

First Impressions Tour w/ Louisburg: If you are interested in participating in the First Impression tour, please visit with Tim for additional information.

Swimming Pool Deckwork & Pine/Oak Street Drainage Project Authorization: Staff will request project authorization for these 2017 CIP items at the February 6th regular city council meeting. It is hoped that this project along with the swimming pool concrete work and the splash pad can be completed simultaneously and as part of the splash pad bid process as concurrent projects.

Respectfully Submitted,

Brian

Brian W. Silcott,
City Administrator

Upcoming Events

- January 19th (Mon) Park Advisory Board Meeting 7pm – City Council Chambers
- January 24th (Tues) Municipal Court Arraignment 7pm – City Council Chambers
- February 6th (Mon) Regular City Council Meeting 7pm – City Council Chambers